

Organizational Regulations

ICC Switzerland adopts the following Organizational Regulations to implement and promote arbitration, mediation and other dispute resolution mechanisms of the International Chamber of Commerce (the "ICC") in Switzerland:

Art. 1: Bodies

¹The **ICC Swiss Commission of Arbitration and ADR** is the main body of ICC Switzerland responsible for the promotion of ICC Dispute Resolution Services in Switzerland and the coordination of Swiss contributions to the ICC Dispute Resolution activities, mainly in the ICC Court of Arbitration and the ICC Commission on Arbitration and ADR and its Task Forces (Art. 2 and 3).

²The ICC Swiss Commission of Arbitration and ADR is directed by a President and one to four Vice-Presidents (the "**Chairmanship**").

³The Chairmanship acts at the same time as **Swiss Arbitration Nomination Committee**, a sub-body of the Swiss ICC Commission of Arbitration and ADR entrusted with the tasks pursuant to Art. 13(3) of the ICC Rules 2021 (or as amended after the entry into force of these Organizational Regulations; Art. 4).

⁴The Secretariat of ICC Switzerland supports the Chairmanship in the organization of the activities of the ICC Swiss Arbitration Commission and the Swiss Nomination Committee, as well as in the execution of their tasks.

Art. 2: Composition and Organisation of the ICC Swiss Commission of Arbitration and ADR

¹The ICC Swiss Commission of Arbitration and ADR ("**ICC Swiss Arbitration Commission**") consists of

- the members of the Chairmanship;
- other members proposed by the Chairmanship and elected by the Board of ICC Switzerland;
- the Swiss members of the International Court of Arbitration (the "Court") of ICC (including the Swiss Vice-President of the Court and/or the Swiss Vice-President of the Commission, if any), who are ex officio members of the ICC Commission on Arbitration and ADR;

²The members of the ICC Swiss Arbitration Commission are elected by the Board of ICC Switzerland upon proposal of the Chairmanship.

³The members of the ICC Swiss Arbitration Commission are selected and approved by the Chairmanship for a term of three years and may be re-elected twice.

⁴The President of the ICC Swiss Commission of Arbitration and ADR is elected by the Board of ICC Switzerland for a term of three years and may be re-elected once. The Vice-Presidents are elected for one term of three years.

⁴The total number of the members of the ICC Swiss Commission of Arbitration and ADR shall in general not exceed 35.

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⁵The Secretariat of ICC Switzerland supports the Chairmanship, in particular the President, and participates in the work of the ICC Swiss Arbitration Commission ex officio.

Art. 3: Tasks of the ICC Swiss Commission of Arbitration and ADR

¹The ICC Swiss Arbitration Commission is entrusted with the following tasks:

- it is at the disposal of the users of the ICC Arbitration Rules to facilitate the choice of arbitrators;
- it informs the members of ICC Switzerland, the parties involved in arbitration proceedings, their counsel and any other interested person about dispute resolution under the auspices of the ICC;
- it coordinates the activities of the Swiss Delegates to the ICC Commission on Arbitration and ADR in Paris and its Task Forces;
- it comments in the name of ICC Switzerland on proposed modifications to the ICC Arbitration Rules, on the activities of the ICC Commission on Arbitration and ADR in Paris and its Task Forces and on any other questions related to arbitration or ADR;
- it assures the necessary coordination with the Swiss authorities (in particular the Federal Office of Justice) and relevant educational institutions (such as Universities offering arbitration courses and the Swiss Arbitration Academy);
- it organises on a regular basis events on actual topics in the field of arbitration, mediation and other dispute resolution mechanisms related to new developments in the ICC; and
- it organizes study tours to the ICC Court of Arbitration in Paris to facilitate contact between the Swiss arbitration practitioners, the Court and its Secretariat.

²The members of the ICC Swiss Arbitration Commission commit themselves to promote arbitration, mediation and other dispute resolution mechanisms.

³The Chairmanship may delegate tasks to permanent or ad hoc task forces.

Art. 4 Tasks of the Chairmanship

¹The President:

- prepares the meetings of the ICC Swiss Arbitration Commission in consultation with the Vice-Presidents;
- leads the meetings of the ICC Swiss Arbitration Commission;
- reports annually to the Board of ICC Switzerland on the activities of the ICC Swiss Arbitration Commission, the Swiss Nomination Committee and ICC dispute resolution activities in general.

²The President and the Vice-Presidents (i.e. the Chairmanship):

- elect new members of the ICC Swiss Commission of Arbitration and ADR and propose, in co-ordination with the Secretary General of ICC Switzerland, the renewal of the Chairmanship/Swiss Nomination Committee to the Board of ICC Switzerland;
- assume other activities related to the work of the ICC in the field of arbitration, mediation and other dispute resolution mechanisms on behalf of ICC Switzerland as far as no other body of ICC Switzerland is better suited for such purpose.

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³The Secretariat of ICC Switzerland supports the Chairmanship, particularly the President, in the execution of its tasks and participates in the meetings.

Art. 5 Tasks of the Swiss Nomination Committee

¹The Swiss Nomination Committee:

- prepares proposals for nominations of arbitrators pursuant to Art. 13(3) of the ICC Rules 2021 (or as amended after the entry into force of these Organizational Regulations);
- performs any other activity related to the work of the ICC and to the ICC Rules that may be assigned to the Swiss National Committee (ICC Switzerland) by amended ICC Arbitration Rules.

²The organization of the workflow of the Swiss Nomination Committee for the proposals for nominations of arbitrators is regulated in a workflow manual established and approved by the Swiss Nomination Committee (the "**SNC Workflow Manual**").

Art. 6 Approval and entry into force

¹These Organizational Regulations were first discussed and adopted at the meeting of the Swiss Commission of Arbitration and ADR on 1 November 2018 and were approved by the Board of ICC Switzerland on 16 February 2019. They enter into force on 1 March 2019.

²These Organizational Regulations were amended on 4 September 2024 and the amended version was approved by the Board of ICC Switzerland on 16 December 2024 and apply as from this date.

Zurich, 16 December 2024